

**TOWN OF DUNE ACRES  
COUNCIL MINUTES  
Tuesday March 18, 2008**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday March 18, 2008 at the Town Hall. Council President Louise Roberts called the meeting to order at 7:30 p.m. with Councilman Jeffrey Swoger, Councilman John Sullivan, Deputy Clerk-Treasurer Sherry King and Town Attorney Dan Whitten in attendance. Council President Louise Roberts opened the meeting with the Pledge of Allegiance.

**APPROVAL OF MINUTES:** As of February 29, 2008

Councilman Jeffrey Swoger moved that the minutes for the council meeting be approved as presented. Councilman John Sullivan seconded, and the minutes passed unanimously.

**FINANCIAL REPORT AS OF:**

Porter Bank – Checking	\$302211.56
Chase Bank – Savings	138696.44
Record Balance	\$440908.00

Councilman Jeffrey Swoger moved that the financial report be accepted. Councilman John Sullivan seconded, and the financial report was accepted unanimously.

**PAYMENT OF CLAIMS:**

Councilman John Sullivan moved the claims for March 2008 in the amount of \$26,048.89 be approved. Councilman Jeffrey Swoger seconded and the motion passed unanimously. Council President Louise Roberts directed Deputy Clerk-Treasurer Sherry King to forward the invoice for the Town Directory updates to Shirley Hull of Lakeshore Realty.

**CORRESPONDENCE RECEIVED:**

IWAC – Boil water advisory/water disrupted service for 3/10/2008  
Harris Welsh & Lukmann – After business hours celebration 3/10/2008  
Recycling & Waste Reduction District – 3/18/2008 Meeting to hear a presentation of a proposal to site a waste to ethanol facility in Lake County.

**COMMISSIONERS REPORTS:**

**PARKS:** Kellie Klein

Scott Lawn Company advised that April is the best time to seeding. Kellie called Reeds Nursery for dirt. She was advised to have portalets and beach garbage containers set out at the same time. Pretreatment for sand burrs should be done in May. She will do an inspection of the playground. The Insurance Representative suggested that a sign be posted – “play at your own risk.”

**FIRE:** Mark Bapst

Chief Craig of PVFD did an inspection of the Club House and will send the Town his recommendations. He said the PVFD needs 5 sets of keys for the Club House,

Maintenance Building, Town Hall, gates, Security Office for emergency reasons. Mark spoke with a representative of Nipsco and verified that it was possible to use the bike paths to get into Town for emergencies. The PVFD also needs a phone directory.

**ROADS: Mark Hull**

Mark questioned whether the council received the proposal from Martin & Sons, Inc. on the Drywell for the Town Hall and if there would be funding for the job. He also updated the Town on the Nipsco project to fix the gas leak at the railroad crossing – they are waiting for a day with calm winds.

**ENGINEER: Irv Call**

Irv got someone to come out and give him a tutorial on the computer control of the pump station. He ordered and received two meters. Testing was done. Auto dialer passed test. Concerning actuators for the Club House gates – equipment just under \$2000.00.

**BEACH: Rob Carstens**

John Sullivan reported for Rob that the ice rink liner will be removed.

**BUILDING: Lou Mellen**

Lou reported that the Scott Arthur residence passed final inspection. The Quinns are almost done. Lou attended an eight hour course from the Indiana Builders Association Code.

**MAINTENANCE: Dick Taylor**

Dick reported that he talked with Harold King and they determined that they could do maintenance work on the lawn mower this year. He will be checking out the end of year sales for a new one for next year. He wants to meet with Mark Hull to coordinate work that needs to be done.

**POLICE: Cecilia Call**

Irv Call reported for Cecilia concerning a vehicle for security. Council President Louise Roberts called Paul Pomroy at Harbor and they informed her that a vehicle must be ordered by April 5<sup>th</sup> to qualify for the municipal discount available.

**ENVIRONMENTAL: Cathy Bomberger**

Cathy informed the Town that there will be a Clean-Up day on April 26<sup>th</sup> from 9 a.m. to noon. Sue Smith will put plastic garbage bags in the mail boxes with instructions on how to recognize garlic mustard. They will have an Able dumpster at the Town Hall for yard waste ONLY! A Garden Walk is planned for June 29<sup>th</sup>. Dan Mason a botanist with the National Lake Shore would like to make a 20 minute presentation on the Cowles Bog at the next Council meeting – April 15<sup>th</sup>. He is asking the Town to apply for a grant in conjunction with the National Lake Shore. If you would like more information there is a copy of Cathy's report in the Clerk-Treasurer's office.

**COMMITTEE REPORTS:**

**DEER CULL: Ray Tittle**

The deer cull was just finished. They had 8 helpers and culled 31 deer. A written report is on file in the Clerk-Treasurer's office.

**CLUB HOUSE: Rick Demkovich**

Leatherwood should show up April 1<sup>st</sup> to begin. Some items that still need to be dealt with: bent step from tree cutting last year, concrete repair on inside and outside walls, disposing of excess marine material, dumpster needs to be placed at the Club House while work is being done.

**WATER: Ben Bolton**

Rex Construction got an agreement with IAWC for 6" of stone and 6" of asphalt. He would like to get Irv Call and Mark Hull's advice on these measurements. Paving will probably start in another couple weeks.

Council President Louise Roberts offered a thank you to John and Mary Ann Crayton and Shirley Hull for the directory updates.

**NEW BUSINESS**

Attorney Dan Whitten will investigate sending letters to property owners who rent for less than 30 days that they are in non-compliance with the Town ordinance.

Cheryl Evans presented a request for the Plan Commission and BZA minutes to be posted on the Town web site. The council informed her that was up to the Plan Commission and BZA.

The Council decided that the Town Council minutes should not be posted on the Town web site until they have been approved. Council President Louise Roberts had contacted 3 other Towns as to their policy: Chesterton does not post minutes on the web site, Burns Harbor and Porter only after they had been approved.

**OTHER MATTERS:**

Council President Louise Roberts informed the audience that vehicle stickers would be up for renewal on July 1, 2009 and run for four years.

It is time for a CEDIT plan renewal. The Council will have one ready for next Council meeting

Councilman Jeffrey Swoger wants to set up a committee to review the Security Office taping technology. He hopes to have a committee formed by next Council meeting. Irv Call volunteered to be on the committee.

The meeting was adjourned at 8:42 p.m.

# CLAIMS FOR MARCH 2008

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Atha W. Belsha	Security Pay Period 02/1/08 - 02/29/2008	\$ 1,433.86
David W. Kristophel	Security Pay Period 02/01/08-02/29/2008	\$ 831.87
Philip A. Lepley	Security Pay Period 02/01/08-02/29/2008	\$ 1,679.14
Terry R. Trout	Security Pay Period 02/01/08-02/29/2008	\$ 568.35
Sherry A. King	Deputy Clerk-Treasurer Pay Period 02/01-02/29/08	\$ 696.45
Emily A. Cheek	Security Pay Period 02/01/08-02/29/2008	\$ 1,195.84
Harold E. King	Maintenance/Security Pay Roll 02/01/08 - 02/29/08	\$ 700.25
Verizon North	Town Phones - Gatehouse/Maintenance	\$ 144.22
	Town Hall - Phone/Fax/Internet	\$ 163.89
Nipsco	Electric at Mineral Springs & RT 12	\$ 14.73
	Electric at Clubhouse Dr. & Shore Dr.	\$ 10.15
	Gas/Electric at Town Hall - East Road	\$ 223.53
	Gas at Clubhouse	\$ 193.53
	Gas/Electric at Pump House	\$ 322.33
	Electric at 4 Shore Drive	\$ 27.06
	Electric at Security Office	\$ 115.74
Anton Insurance	Notary Bond - Sherry King	\$ 55.00
	Office Bond - Sherry King	\$ 75.00
Ferrellgas	Fuel for Security Office heating	\$ 229.40
Nextel Communications	Security Mobile Phones 1/15/08 - 2/14/08	\$ 50.81
Indiana League of Municipal Clerk/Treasurers	ILMCT Annual Dues - Nixon & King	\$ 75.00
Keystone Software Systems	Annual Maintenance Fee	\$ 800.00
Datagraphics	200 - Directory Updates 18 pgs each	\$ 789.00
Mary Ann Crayton	Envelopes for Directory Pages	\$ 18.98
Chase Card Services	WalMart - Office Supplies	\$ 30.62
Chase Card Services	Kmart - Office Supplies	\$ 15.24
Chase Card Services	Newark - Pump Station Parts	\$ 123.24
Chase Card Services	AutomatedDirect - Pump Station Parts	\$ 247.36
Chase Card Services	Bindertek - Receipt binders	\$ 42.00
Able Disposal	Ridge Beach & Town Hall - February	\$ 31.40
IAWC	Water to Security Office - 12/15/07 - 02/14/2008	\$ 37.44
Xoroco LLC	Programmed Pump CPU/troubleshooting	\$ 137.50
Pinkerton Fuel & Lubricants	Fuel for Town Truck,	\$ 83.08
Menards - Portage	Furnaces Filters	\$ 5.60
Electronic Federal Tax Payment System	Payroll Liabilities for Pay Period 02/01/0/ - 02/29/08	\$ 2,036.20
Indiana Department of Revenue	Payroll Liabilities for Pay Period 02/01/0/ - 02/29/08	\$ 337.09
Sherry A. King	Mileage to and from ILMCT - Muncie, IN	\$ 184.44
	Staples - PC Dust-off & Paper	\$ 17.97
Harold King	Gutter for Town Hall	\$ 11.50
The Levy Co./Indiana Trucking	Traction Control Mixture	\$ 270.05
A. B. C. Burglar & Fire Alarm	Feb - March Monitoring	\$ 60.00
Martin Security Systems, Inc.	April-June Club House Monitoring	\$ 75.00
Quill Office Products	Toners for Clerk & Security Offices	\$ 179.85

	Scraper Mat for Clerk's Entrance	\$ 34.19
	750 Address Labels	\$ 10.34
Jon's Tree Service	Feb. Snow Plowing/Sand/Sand Mix	\$ 9,310.00
	Re-imbursement for Maintenance Tools	
Irv Call	Purchased	\$ 12.37
Attorney Dan Whitten	Jan - Mar 2008 Legal Services	\$ 2,250.00
Cheryl Evans	Paint & Primer for Park	\$ 15.96
Howard Silverman	Re-imbursement of Annual Web Hosting Fee	\$ 76.32
TOTAL CLAIMS FOR MARCH 2008		\$26,048.89